**Manuel Nzalambila Muntu**

Bury, Greater Manchester BL9 7QT

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**PERSONAL PROFILE**

An enthusiastic and pro-active individual, with a flexible approach to work, responds well to change, and has gained an Honours Degree in Mathematics and master’s in petroleum and Gas Engineering he likes a challenge and willingly takes on responsibility. Able to work quickly and accurately with determination to complete all tasks to a high standard. Can work as part of a team or own initiative. Friendly and good natured, always willing to learn new skills and processes a flexible attitude that requires minimal supervision.

**EDUCATION AND IT TRAINING**

**03/2023 – Present Digital Skills Bootcamp: Data Technician**

**A twelve-week intensive.**

* Data and Data Structures
* Big Data
* Excel
* Data Visualisation using Excel.
* Introduction to Data Visualisation with Tableau
* Module 4- Data Analytics – Power Bi
* Azure Fundamentals - Module 3- Non -relational data in Azure - Access (DB)
* Introduction to Database- Access    & Assignment
* Azure Fundamentals - Module 2- relational data in Azure (DB)
* Azure Fundamentals - Module 2- relational data in Azure (DB)
* Azure Fundamentals - Module 1- core data concepts- Software SAAS, Cloud
* "Introduction using R analytical - run programme.
* Consolidation of assignments

**06/2018 – 07/2019 Hallmark Hotel Leyland and Reynolds Training Service**

* L2 Diploma in Personal Development for Employment
* (NEBOSH) International Technical Certificate in oil and Gas Operational Safety

**09/2017 – 12/2018 University of Salford**

* Master of Science Petroleum and Gas Engineering

**01/2013 – 07/2017 Bolton University**

* BSc (Hons) Mathematics

**06/2012 – 01/2013 Open University**

* Using mathematics

**09/2010 – 07/2012 Bury College**

* GCSE Maths and English
* BSC Level 1 Award in IT User Skills (ECDL Essentials) (ITQ)
* ESOL
* Certificate in Information Technology
* Certificate in Customer Service

**KEY SKILLS**

* Versatile, creative, and proactive approach to work
* Good organisational skill and responsible attitude
* Excellent timekeeper and commitment to tasks given.
* Adaptable and versatile with good practical skills

**EMPLOYMENT HISTORY**

**01/ 2023 – Present Actively Job Searching**

* Taken part in Restart Scheme, government initiative.
* CV workshop
* Interview skills and techniques
* Job search and job goals
* **03/2021 – 5/2022 Working on behalf of the NHS (Sodexo)**
* MTU Multiskilled
* Testing for Covid
* Speaking to the public

**09/2019 – 03/2021 Recruitment Solutions and search Consultancy**

* Packing orders for customers
* Picking orders from despatch sheet for customers
* Using a handheld scanner
* Loading vehicles ready for deliveries
* General warehousing duties
* General warehouse cleaning

**INTERESTS AND ACHIEVEMENTS**

**Evangelical Church of Messengers, London**

**Pastor Voluntary**

* Governance - Formation and adoption of policies, frameworks, and plans for the church
* Management - Setting up leadership and oversight structures and establishing the style and ethos.
* Foundation of faith - establishing a basic statement of faith which summarises the essential beliefs.
* Finances - Setting up auditable, robust accounting and a sustainable, equitable budgets.

**Evangelical Church of Angola**

**Seignior Pastors and teacher in primary school**

* Governance - Formation and adoption of policies, frameworks, and plans for the church
* Management - Setting up leadership and oversight structures and establishing the style and ethos Foundation of faith - Establishing a basic statement of faith which summarizes the essential beliefs.
* Finances - Setting up auditable, robust accounting and sustainable.

**Computing:**

* What specific IT hobbyist experience do you have? Give software, hardware Data examples if you can?

**Hobbies:**

* Running
* Reading
* Church Service
* Socialising with families and friends

**Additional Info:**

* Fluent in Portuguese
* Fluent in French
* Full and clean driving licence

**REFERENCES AVAILABLE UPON REQUEST**